

OAKFIELD PUBLIC LIBRARY

DONOR RECORD AND DEED OF GIFT

Donor: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Description of item(s):

** Feel free to attach a list of items **

I, the Donor, agree as follows:

_____ I have read the Oakfield Public Library Gift Policy and agree that my gift/donation should be handled in accordance with the policy.

_____ I certify that I am the true, rightful and legal owner of the above referenced donated materials and/or property.

_____ I agree that I am irrevocably and unconditionally giving, transferring, and assigning to the Oakfield Public Library all right, title and interest in the donated materials and/or property, including copyright, if applicable.

_____ I understand that the library reserves the right to decide how the donated item will be displayed or stored, how the item is used by the public (which may include digitization), and how long the item will be retained.

Additional Notes:

Signature: _____ Date: _____

All gifts are tax deductible and this form acts as a receipt for donation of materials. The library does not place a financial value on materials received.

Gratefully acknowledged and accepted by the Oakfield Public Library:

Library representative _____ Date _____